

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: **Kempsford Parish Council**

County area (local councils and parish meetings only): **Gloucestershire**

Financial year ending 31 March 2025

Prepared by (Name and Role): **Teresa Griffin (Clerk & RFO)**

Date: **14/04/2025**

		£	£
Balance per bank statements as at 31/3/25			
	01148727 Treasurers a/c	6,565.5	
	00881994 Bus Call a/c	66,928.0	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			73,493.53
Petty cash float (if applicable)			-
Less: any un-presented cheques as at 31/3/25 (enter these as negative numbers)			
	002469	(100.00)	
	002489	(3,498.26)	
	002490	(90.00)	
	002491	(295.40)	
[add more lines if necessary]	002492	(28.80)	
	item 6		
	item 7		
	item 8		
			- 4,012.46
Add: any un-banked cash as at 31/3/25			
			-
Net balances as at 31/3/25 (Box 8)			<u>69,481.07</u>